

Brief-to-Argument Workbook_____

Decode the task, build the claim, assign evidence jobs, map the argument, preserve the integrity trail, revise, and submit.

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Companion to *From Brief to Argument*

Deliverable Card

Exact task wording

Genre, reader, word limit, deadline, and format

Required sources, cases, data, or methods

Integrity, assistance, and submission rules

Fixed, choice, ambiguous, and dependent conditions

Command and Scope

Operation sentence

Object, place, period, population, theory, cases, and evidence

Scope sentence and justified exclusions

Clarification needed and official answer

Rubric Translation

Criterion	Weight / thresh- old	Visible submission evidence

Working Question and Claim Ladder

Tension and working question

Provisional answer

Because: distinct reasons

Although: strongest complication

Therefore: earned implication

Evidence-Job Matrix

[illegible]

Argument Map

Central claim

Reason	Evidence	Warrant	Objection / re- sponse

Qualification and implication

Section Architecture

Words	Section claim / job	Evidence jobs	Connection

Paragraph Builder

Paragraph claim

Evidence and source location

Reasoning or warrant

Boundary or counterevidence

Consequence and next connection

Integrity and Assistance

Date	Source / assistance	Note / purpose	Use / verification / disclosure

Revision Passes

Pass	Problem found	Change and evidence
Task fit		
Argument		
Evidence		
Structure		
Paragraph		
Sentence		
Presentation		

Marker and Submission Pass

- ☐ Exact command, object, scope, and genre answered
- ☐ Claim, reasons, objection, qualification, and implication visible
- ☐ Sources, quotations, citations, data, and references verified
- ☐ Assistance permitted, recorded, and acknowledged
- ☐ File name, anonymity, format, word count, figures, and declarations correct
- ☐ File opened outside the editor
- ☐ Correct route and time zone confirmed
- ☐ Receipt or submitted state saved

Highest-consequence repair before submission

Feedback Transfer

Feedback in the marker's words

Code: task, argument, evidence, structure, expression, or process

Earliest workflow stage that could prevent it

One transfer rule for the next assignment